



CITY OF MOSINEE

POSITION DESCRIPTION

STREET DEPARTMENT - CREW WORKER

General Statement of Responsibility

The Street Dept. Crew Worker position is responsible for performing general labor activities throughout the city. Under the supervision of the Director of Public Works and the Street Dept. Leadworker, the position is generally responsible for working on street construction and repair, fall leaf collection, park maintenance, public building maintenance and snowplowing. The position requires the operation of heavy road construction equipment including dump trucks, end loaders, backhoes, street sweepers and other related equipment.

The duties of the City Crew Worker include, but are not limited to, the following:

Streets

Carrying out all directives from the Director of Public works or his designee within a reasonable time frame and within any established guidelines.

Keep DPW informed of any equipment problem that needs attention.

Communicate to DPW, daily, the status of assigned jobs.

Must be familiar with the safe and efficient operation of municipal heavy equipment such as dump trucks, snow plows, front end loaders, backhoe etc.

Perform basic maintenance on municipal equipment; oil changes, greasing, etc. as recommended by the manufacturer for each specific piece of equipment.

Plow snow in a safe and efficient manner.

Salting and or sanding streets and City maintained sidewalks as necessary.

Perform snow removal operations in the downtown and other designated areas of the City in a safe and efficient manner.

Clean catch basins of debris to allow proper drainage.

Thaw frozen catch basins and drains.

General city street maintenance including cold patching, crack sealing and miscellaneous garbage pickup.

Perform limited tree trimming and removals in a safe manner.

Chip brush in a safe and efficient manner.

Perform leaf pickup operations safely and efficiently.

Install new and replacement storm sewer pipe, catch basins and manholes.

Properly backfill and compact all excavations.

Removal and disposal of asphalt, concrete and excess road base materials during street reconstruction.

Perform basic equipment repairs including welding, hydraulic hose replacement, trouble shoot lighting problems, etc.

Equipment is kept clean and orderly.

Work areas are cleaned at the end of each work day.

Perform other duties related to the operation of the public works department as directed by supervisors.

Communications between employees is open to allow for efficient and safe municipal operations.

Decisions are sound and result in the best course of action for the city.

Requests for information are answered by established deadlines.

Possess a valid Wisconsin Commercial Drivers License.

Treats fellow employees with respect.

Addresses the public with respect and in a professional manner.

Personal appearance is appropriate for the position.

Utility

Assist the Mosinee Water and Sewer Utility with water main break repairs.

Assist the utility with the installation of water and sewer service laterals.

Assist the utility in the replacement of water main valves and hydrants.

Assist the utility with the thawing of frozen water services.

Occasionally assist the utility with the cleaning of sanitary sewer mains in emergencies.

Parks

Maintenance of City parks and other public areas. This includes lawn mowing and snow removal from City maintained sidewalks.

Build and maintain an outdoor skating rink.

Keep lawn grooming equipment in operating condition.

Empty city garbage cans as needed.

Properly install new park equipment.

Maintain and repair existing park equipment.

Paint city owned property as required, including park equipment, fire hydrants, crosswalks and parking lines.