



**City of Mosinee Common Council  
City Hall  
225 Main Street  
Monday, November 14, 2011  
6:00 p.m.**

**Meeting Minutes**

1. **Call to Order and Pledge of Allegiance.** Mayor Erickson called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.
2. **Roll Call.** Roll call indicated Rein, Kipp, Stephens, Helbach and Biedermann as present. Mielke was absent (excused).
3. **Approval of the Agenda.** Motion by Kipp and seconded by Stephens to approve the agenda as presented. All aye. Motion carried.
4. **Discussion and possible action regarding Common Council meeting minutes for October 10, 2011; and October 17, 2011 and November 7, 2011** Motion by Kipp and seconded by Rein to approve the Common Council meeting minutes for October 10, 2011, October 17, 2011 and November 7, 2011 as presented. All aye. Motion carried.
5. **Mayor's Report**
  - a. **Forthcoming events.** There are no meetings scheduled for the rest of the week to report.
6. **Public Works Committee**
  - a. **Discussion and possible action: Request for Sidewalk Installation on Indianhead Drive.** Residents of the Stone Ridge Subdivision were in attendance at the Council meeting to request that the City install either a painted pedestrian area or a sidewalk, along Indianhead Drive from Golf Club Boulevard to Stone Ridge Drive. Mr. Jeff Lange of 802 Fairway Drive stated that now that Indianhead Drive is a through street with a lot more vehicle traffic, there is a serious safety issue for people that are walking and biking on Indianhead Drive. This request will be reviewed by the Public Safety Committee in early 2012. No action was taken.
  - b. **Discussion and possible action: Water & Sewer Utility Billing - 1001 18<sup>th</sup> Street (Bobbi Esker).** Ms. Bobbi Esker was in attendance at the Council meeting to request that the City reduce her most recent water utility bill which was based on an unusually high usage reading. The Department of Public Works did test the water meter and the meter did meet the Wisconsin PSC's calculation parameters. No action was taken.
  - c. **Discussion and possible action: Rib Mountain Force Main Project.** The Director of Public Works and the City Administrator updated the Council pertaining to the status of the project. No action was taken.

**d. Discussion and possible action: Update on Cherry Street Reconstruction Project.** The Director of Public Works apprised the Council that the project is completed. No action was taken.

**e. Discussion and possible action: Update on Rangeline Road Reconstruction Project.** The Director of Public Works apprised the Council that the street paving was completed on Saturday and the contractor was working on completing the landscaping restoration work. No action was taken.

**f. Discussion and possible action: 2012 Proposed Utility Budget.** The Director of Public Works reviewed the proposed 2012 Utility Budget. No action was taken.

## **7. Personnel and Finance Committee**

**a. Discussion and possible action: Staff training requests.** Motion by Biedermann and seconded by Helbach to approve the staff training request for Chief Muelling as presented. All aye. Motion carried.

**b. Discussion and possible action: Monthly City General & Utility Fund bills.** Motion by Biedermann and seconded by Helbach to approve the monthly General and Utility Fund bills as presented. All aye on roll call vote. Motion carried.

**c. Discussion and possible action: Insurance Claim Submitted by JoElyn Daul.** Motion by Biedermann and seconded by Helbach to deny the insurance liability claim submitted by JoElyn Daul as recommended by the City's insurance company. All aye. Motion carried.

**d. Discussion and possible action: Letter of Engagement with Krause, Howard & Company to provide Audit Services for the City of Mosinee's Financial Statements for the fiscal year ending December 31, 2011.** Motion by Biedermann and seconded by Helbach to approve the Letter of Engagement with Krause Howard & Company to provide audit services for the 2011 fiscal year as presented. All aye on roll call vote. Motion carried.

**e. Discussion and possible action: City Holiday Party.** Motion by Biedermann and seconded by Helbach to schedule the City Holiday Party for Friday, December 16, 2011. All aye on roll call vote. Motion carried.

**f. Discussion and possible action: Employee Gift Certificates.** Motion by Biedermann and seconded by Helbach to approve the purchase of \$40.00 gift certificates for City employees. All aye on roll call vote. Motion carried.

**g. Discussion and possible action: Preliminary 2012 City Budget.** The City Administrator informed the Council that changes were made to the preliminary budget as directed by the Council at the November 7<sup>th</sup> budget workshop and the preliminary budget was published in the Mosinee Times. No action was taken.

## 8. Public Safety Committee

- a. Discussion and possible action: Operators License Applications.** There were no Operator license applications for consideration. No action was taken.
- b. Discussion and possible action: Police Department monthly report.** Chief Muelling reviewed the Police Department reports for the months of September and October. No action was taken.
- c. Discussion and possible action: Delinquent Court Fine Collection Agency Services Agreement.** Motion by Rein and seconded by Stephens to approve the Collection Agency Services Agreement with Government Recovery Solutions as presented. All aye on roll call vote. Motion carried.

## 9. Building Committee

- a. Discussion and possible action: Building Permit Applications.** Motion by Stephens and seconded by Biedermann to approve Building Permit No. 2011-69. All aye. Motion carried.
- b. Discussion and possible action: Building Inspector's monthly report.** Motion by Stephens and seconded by Biedermann to approve the Building Inspector's report for October 2011 as presented. All aye. Motion carried.

## 10. Mosinee Fire District Report

- a. Update regarding Mosinee Fire District Commission meetings held on October 11, 2011 and November 8, 2011.** Council President Kipp provided a summary of the most recently held Mosinee Fire District Commission meetings. No action was taken.
- 11. Public Input.** Marathon County Board Supervisor John Durham provided an update pertaining to the County's recently approved budget and also the County's recidivism prevention program.
- 12. Upcoming Council Meeting Agenda Items.** 2013 Financial Planning.
- 13. Adjourn.** Motion by Stephens and seconded by Biedermann to adjourn. All aye. Motion carried.

Respectfully submitted,

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Jeff Gates, City Administrator

*November 14, 2011*  
Date